

# Pickerington High School Central Marching Band

## General Booster Meeting Minutes

Date: July 12, 2011	Time: 7:00 PM
Facilitator: Christine Oehlman	Recorder: Christine Oehlman
Location: Donatos Party Room	

### Attendees

Christine Oehlman	Antoinette Pannell	Lisa Klinger
Kerri Beany Foulks	Jodie Schlaerth	Mary Roth
Steve Roth	Tracee Steele	Cindi Swisher
Esther Klaus	Mary Pierre	Angela Maycock
Karen McCullough	Lisa Reade	Robin Fee
Karen Cotter	LaSherry Willis	Jill Bosch
Sandra Spann	Sharon Drummond	Michael Pierre
Glenda England	Caroline Segelken	Mr. Sewell

### Agenda

Topic	Presenter
Call to Order	Chris Oehlman
Meeting Minutes 06142011 reviewed and accepted	Chris Oehlman
Old Business Last Month's Fundraisers Upcoming Fundraisers (July & August) Other Events Band Festival co-chair's still needed	Chris Oehlman Antoinette Pannell  Chris Oehlman
New Business Next two month's Events Band Camp – July 17-22 Violet Festival Parade - July 26 New Items: <b>Band Camp Update &amp; Financial Statement &amp; Q&amp;A</b> <b>PCMB Tax Exempt Status Statement &amp; Q&amp;A</b> PCMB Facebook Page Introduction	Chris Oehlman      Kerri Foulks
Director's Comments	Mike Sewell
Close	Chris Oehlman

## General Booster Meeting Minutes

### Minutes

Meeting was called to order at Donatos Party Room at 7:00 PM by Christine Oehlman.

Review of the 6/12/11 minutes were read. Cindi Swisher motioned to accept the minutes as written. Jodie Schlaerth seconded. Motion carried.

No treasurer's report was presented as the financial books are still with the bookkeeper. Laura Miller did tell Christine that the bills have been paid and we are current.

### Old Business:

Antoinette Pannell gave status of last month's fundraiser, Color Guard car wash, which brought in approximately \$490.

### Upcoming fundraisers:

#### Car washes –

- Percussion drum-a-thon, July 16 – **cancelled** by Mr. Gorgas 7/12 in the am. Will be rescheduled.
- Saxophone car wash – July 30
- Trombones – August 6
- Flutes – August 27 (brought to our attention that this coincides with the Moeller game, will need to change if PCMB goes to the game)

**Tiger cards** to be passed out at Band Camp (5 per student). You will see a \$25 charge on your statement for Tiger cards as each student is responsible for selling them. Money should be given to Cindi Swisher, chair, or another designee TBD or send in to the PO Box.

**Restaurant fundraisers** – Members of the band will be playing music 5-7 PM. We will be distributing coupons to present when paying. You can also forward the coupons to family and friends and distribute them outside the restaurant. All events are from open to close so come for any meal, not just dinner.

- LaFogata - July 25 (15% proceeds)
- Old Bag of Nails – August 22

**Entertainment Books** will be sold August 8 – September 30.

**Tag Day** – August 20<sup>th</sup>. WE NEED DRIVERS AND FOOD DONATIONS!!! Contact Mary Roth or Dianne Ledesma to help. They will also have signup sheets at band camp registration.

## General Booster Meeting Minutes

**Band Festival** – Co-chairs are still needed. North is sponsoring the event this year so we are the 2<sup>nd</sup> co-chair and they are excellent trainers at what we have to do. Sign up today so when Central sponsors the event next year, we'll do an outstanding job. Please see Christine to help. Steve Roth let people know that we need ads as this is where we make the most money. See him for the form to submit a business ad. Greetings forms will be available at Band Camp. This is where parents can do a shout-out for their student or group of students publicly. Christine is the POC for that. Electronic copies of both forms will be attached to the email with the minutes.

**Golf outing** – September 24<sup>th</sup> @ West Chester (Canal Winchester). Brought to our attention that this coincides with the Zanesville Marching Band Contest but we are going to proceed as planned. More details will be available as we prepare for the event.

**ATTENTION ALL – Any fundraising information must be communicated to Antoinette. Committee chairs, please send a monthly status to Antoinette to when she is asked, she has answers as to how we are progressing. No piece of information is too small! Thank you.**

In regards to fundraising, we need to bring in \$3-4,000 each month to succeed. Please help when it's requested. Thank you.

### **New Business:**

#### **Band Camp –**

Christine read a statement on Band Camp information regarding how non-payment of balances would be handled on July 17<sup>th</sup>. Please read the attached document (page 1). When the children are called out at 4 pm, they will not be told why they are being asked to meet in the cafeteria. This matter will not be taken lightly. It will be handled with the utmost sensitivity.

**The students are receiving packets at sectionals Wednesday & Thursday evening. Parents, be sure to check with your son/daughter as it contains the forms for Sunday's registration and scheduling updates and more. FYI – a note is in there that Kroger card credits submitted to the bookkeeper were incorrect and those who have Kroger credits, see Laura Miller at registration for a new statement.**

Other band camp information, we are still in need of help and donations (helping with forms on Sunday, food/appliances – contact Cherie Stahlman, uniform sewing of hems and buttons – contact Jodie Schlaerth, evening meals for 8 directors & cases of pop for the kids at lunch– contact Christine Oehlman.

Schedule information –

## General Booster Meeting Minutes

- **Tuesday evening**, movie night at Diley. Shows of years past followed by a “real” movie (TBD) will be shown with popcorn and snacks for the kids. This is a time for them to see what’s been done in the past and have a relaxing evening.
- **Wednesday evening**, event at Hickory Lakes. Band will end at 4:00, after which the kids are suggested to go home, shower and rest a bit. Come to Hickory Lakes for a light meal (hot dogs, chips, smores), and games (volleyball, fishing – bring equipment, corn hole- bring equipment, cards and any other games that we can bring along). The specific location is TBD.
- **Thursday evening** – brief parent meeting followed by band playing what they’ve learned so far. It will be held in the back of the school. Bring your own chairs.

### IRS non-exempt tax status crackdown –

Christine read a statement on the Pickerington Music Boosters IRS revocation of their tax exempt status. Please read the attached document (pages 2-3). The biggest question, can we continue fundraising. At the booster meeting it was not yet known. **UPDATE – 7/13**, Christine spoke to another Pickerington person with tax/legal expertise who is going through the same process with another organization. WE CAN CONTINUE TO FUNDRAISE AS LONG AS WE DISCLOSE OUR CURRENT STATUS AND THAT WE ARE CURRENTLY WORKING ON REINSTATING OUR TAX EXEMPT STATUS. Businesses do not need this information, as they consider supporting the PHSCMB as Marketing, not Charitable Donations. We will keep you informed as we progress with our plan. It is suggested that you check our website first, [www.pickeringtoncentralbandboosters.com](http://www.pickeringtoncentralbandboosters.com) with the latest information.

### Pay to Participate Update

Band fees were approved at Monday’s PLSD BOE meeting for \$200 (\$150 fee + \$40 uniform fee + \$10 transportation fee). We were approved to attend 4 events that the BOE would pay transportation costs. The additional \$10 in fees lets us go to one other event (football game or marching band contest). Currently, we have not decided where we are going. Being discussed are football games - Moeller @ University of Cincinnati (which counts as 2 trips due to the distance), Herbstreit classic (which is considered a home game) and Grove City or Lancaster; marching band contests - Zanesville, OMEA states @ University of Dayton. OSU Skull session and post season playoff games (away) were brought up and suggestions on how to go were recommended. Christine will meet with Mark Aprile to get clarification. We will let you know as soon as a schedule of events has been finalized.

## General Booster Meeting Minutes

Lisa Reade, President of the PLSD BOE, explained how/why the pay to participate fees were reduced.

7/13 update – the address information in your packets regarding is incorrect. Please send your \$200 payment to the PLSD at 90 East Street, Pickerington. If you have any questions, call Gloria in the Treasurer’s office at 833-2112, opt. 1.

### Uniform Update

Jodie Schlaerth said uniform fittings have been going very well. Freshmen need to come get fitted for a marching band uniform – this is different than when they came in the Spring for their shorts, shirt, socks & shoes. Several trombone players still need fitted. Returning band members have a uniform fee of \$61 for socks, show shirts, gloves, chin straps (percussion only).

### Facebook

Kerri Beany Foulks has volunteered to set up and be the admin for our new Facebook page – PHSC Band Boosters. It is set up as a group, for current band members and their parents/guardians. Initially, it will be used to get out timely information – fundraising events for you to attend, if something within a section has a last minute change. Information sent to Kerri will be posted as written so make sure you send her EXACTLY what you need to tell your audience. It will not be a sight for blogging or posting comments. It will become available before the end of July.

### Director’s Comments

Mr. Sewell said we are working to get the IRS situation taken care of. Band practices this week are going great and the kids are outstanding. This is the 10 year anniversary of 9/11, and the show is patriotic for that event. The songs are: American Salute (When Johnny comes marching home again), Bless the Broken Road (Rascal Flatts), America (from West Side Story) and Appalachian Spring. Band camp information was also given as written in the Band Camp section above.

Christine thanked everyone for coming and adjourned the meeting at 8:30 pm.

[Booster Meeting notes 07122011.doc](#)

Respectfully submitted,

*Christine Oehlman*

## General Booster Meeting Minutes

### Band Camp

Registration will take place Sunday afternoon, from 2-4 PM. At 4:00, I will review the financial records to confirm that every student's balance has been paid in full (including any outstanding expenses). If you, as a parent or guardian, have not paid the band fee and any outstanding balance in full, you will receive a phone call from me, asking that you come and pick up your child from the cafeteria. If you do not answer, I will leave a voicemail at the phone number you have listed on the forms you submit at registration.

Upon your arrival, if you bring payment in full, your child is welcome to resume band camp. If not, your child is welcome to return with payment in full Monday morning. I don't foresee any exceptions. If you do not answer the call or listen to your messages, your child will remain in the cafeteria with supervision until the day is over. At which time your child will go home as if he/she would have attended band camp for the day.

If you wish to discuss your financial situation during registration, I will be completely available for this purpose only. However, I do not expect to make any exceptions or for anyone to receive special consideration.

Please realize that the fees do not cover the upcoming year's budget. Not only with the fees, but with heightened fundraising efforts, we hope to meet our budget and complete the 2011-2012 year in the black. We need to raise approximately \$16,875 to meet our projected budget. If we ever consider taking trips in the future, we have to start making sure we have funds available and a booster organization of parents, guardians, friends and family members who will step up and help in our effort. Support your child and the band they participate in. We need you!

Questions or comments will now be taken.

Regarding our status as a non-profit, tax exempt organization -

June 22, I received information that the Pickerington Music Booster organization had lost its tax exempt status due to lack of filing in year's 2007, 2008, and 2009. The IRS has posted all non-profits that have lost their tax exempt status publicly so it can be found if you were to do a google search.

Since receiving that information, a plan has been put into place to resolve the situation.

We are collecting the financial records from Band, Symphony and Choir for years 07-09. We are missing one organization's information. As soon as that has been received, hopefully by week's end, the proper paperwork will be completed and submitted to the IRS. We are asking that our tax exempt status be reactivated, retroactive to the date it was revoked, 10/15/2010.

General Booster Meeting Minutes

As the President of the Band Boosters, I am also President of the umbrella organization Pick. Music Boosters. It is my responsibility to get the information and complete the steps to make us a tax exempt, non-profit organization as quickly as possible. However, from my reading, it can take at least 90 days for this to happen.

In the meantime, I have been told 2 things: that we have to stop all fundraising efforts immediately and that we can continue to fundraise, as long as we let the public know we are not currently a tax-exempt organization, but we are working on regaining our status. Not having a legal or tax law background, tonight I'm not sure how to proceed. Mike Sewell and I will be meeting with legal and tax consultants this week to tell us how to proceed. Once that meeting has taken place, I will let you know how we can proceed. But until then, I do not have an answer either way.

The following people have been made aware of our situation: Mr. Howard, PHSC Principal, Mr, Griscom and Mrs. Reade, BOE representatives. I've explained it to them and they have been told exactly what you're now know.

I'll take your questions, but may not have answers at this time.

Next scheduled meeting will be Tuesday, August 9, 2011 @ 7:00 pm Donato's Party Room